

**VOLUNTARY DISCLOSURE FORM - EMPLOYEE**

Revised April 2018



**BOYS & GIRLS CLUBS**

Serving communities in the Inland Empire since 1967

**CONFIDENTIAL**

<b>BASIC INFORMATION</b>	<p>Name: _____  <span style="margin-left: 100px;">Last</span> <span style="margin-left: 150px;">First</span> <span style="margin-left: 150px;">MI</span></p> <p>Home Address: _____          _____  <span style="margin-left: 100px;">City</span> <span style="margin-left: 150px;">State</span> <span style="margin-left: 150px;">Zip</span></p> <p>Phone Number: _____</p> <p>Email: _____</p> <p>Date of Birth: _____  <span style="margin-left: 100px;">Month</span> <span style="margin-left: 150px;">Day</span> <span style="margin-left: 150px;">Year</span></p> <p>Place of Birth: _____  <span style="margin-left: 100px;">County</span> <span style="margin-left: 150px;">State</span></p> <p>Gender: (Please check one of the following boxes) <input type="checkbox"/> Female <input type="checkbox"/> Male</p> <p>Intended Location of Employment/Volunteering? _____</p>
<b>DRIVERS LICENSE</b>	<p>Driver's License Number: _____</p> <p>Issuing State: _____</p> <p>How long have you lived in California? (Please check one of the following boxes)</p> <p><input type="checkbox"/> 7 years or less <input type="checkbox"/> More than 8 years</p>
<b>SOCIAL SECURITY or PASSPORT</b>	<p>Please provide us with your Social Security Number. If you do not have a Social Security Number, please provide your Passport Number. ***Failure to provide this information will significantly delay our ability to process your application***</p> <p>Social Security Number: _____</p> <p>Passport Number: _____</p>
<b>QUESTIONS</b>	<p>1. Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them? (Please check one of the following boxes; if yes, please explain)</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>_____</p> <p>_____</p> <p>2. Are you now or have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to a domestic order or protection? (Please check one of the following boxes; if yes, please explain)</p> <p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>_____</p> <p>_____</p>

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<b>CONSENT</b>	<p>I authorize investigation of all information herein, including any checks of criminal records and/or driving records, and release the Boys &amp; Girls Clubs of Greater Redlands-Riverside and all others from liability in connection with same. I understand that untrue, misleading, or omitted information herein or in other documents completed by the applicant may result in dismissal, regardless of the time of discovery by the Boys &amp; Girls Clubs of Greater Redlands-Riverside.</p> <p>I further authorize Boys &amp; Girls Clubs of Greater Redlands-Riverside to conduct a TB, drug screen and physical and acknowledge that my hiring is conditional upon the results of these screenings.</p> <p>Signature: _____</p> <p>Date: _____</p> <p><input type="checkbox"/> I would like a copy of my Background Check to be sent to me (This action requires you to provide your email address)</p>
<b>OFFICE USE ONLY</b>	<p>Date Processed: _____ Processed by: _____</p> <p>Date Record was Reviewed: _____</p>